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Project Opportunity Quote

RJOQ10177

Questions? <https://econcierge.rjonetworks.com>

Quote Date: Nov 23, 2022 Valid Through: Dec 8, 2022 Payment Terms: Net 15

Quoted To:

Stephen Gamble
Contract Business Interiors
1640 Powers Ferry Road SE
Building 4, Suite 100
Marietta, GA 30067

Prepared By:

Richard Ozsvath
CEO & Founder



Phone: (404) 585-4880
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Phone: 404-875-8488 x201
Email: rich@rjonetworks.com

Quote Request

Email from Haile, "Cheryl will need an All-in-One Printer/Copier/Fax/Scanner shipped to her in California. I have CC: Stephen on this email so he can approve. The shipping address : Chloe Madison, 510 S. Burnside Ave., Unit 7F, Los Angeles, CA 90036, NOTE: LEAVE PACKAGE AT FRONT DOOR - 7F, Cell: 213.219.7236, Email: chloe.hmadison@yahoo.com"

Personal Note from Richard Ozsvath

Hi Stephen - Quote for personal sized Xerox MFP to be shipped to Cheryl's address in LA. Let me know if I have your approval to proceed with the order. Thank you and Happy Thanksgiving! - Rich

	List Price	Qty	Ext. Price
 <p>Xerox B Laser Multifunction Printer-Monochrome-Copier/Fax/Scanner-36 ppm Mono Print-600x600 dpi Print-Automatic Duplex Print-30000 Pages-251 sheets Input-Color Flatbed Scanner-1200 dpi Optical Scan-Wireless LAN-Apple AirPrint-Mopria - Copier/Fax/Printer/Scanner - 36 ppm Mono Print - 600 x 600 dpi Print - Automatic Duplex Print - Up to 30000 Pages Monthly - 251 sheets Input - Color Flatbed Scanner - 1200 dpi Optical Scan - Monochrome Fax - Fast Ethernet Ethernet - Wireless LAN - App</p>	\$376.00	1	\$376.00



Printer Deployment Service

- See appendix for the Printer Deployment standard Scope of Work.
- Assist with installation of the printer to Cheryl's PC via WiFi, Ethernet, or USB.
- Once connected, install the Xerox Supplies Assistant software to Cheryl's PC so that she can easily place online orders for supplies and receive the free Xerox 5-year onsite extended warranty offer.
- Install the print driver to Cheryl's laptop and test print function.
- Configure the printer for Scan to Folder to Cheryl's laptop, and test.
- Price includes REMOTE service
- Estimated labor 1 hour

\$131.25

Totals

Subtotal	\$507.25
Shipping	\$22.62
Tax	\$23.92
Grand Total	\$553.79

Service Overview

1. Prep the new printer or scanner equipment
 - a. On delivery, confirm that the equipment is undamaged and not DOA.
 - b. Label the printer or scanner equipment with RJO HIN tags and update as warranty items to the RJO Configuration Database (C-DB).

2. If necessary, remove existing equipment
 - a. Perform this step if the new equipment is replacing and old or defective printer or scanner.
 - b. Remove all associated software and drivers from any PC that previously accessed this device.
 - c. Turn off the power from the old equipment.
 - d. Disconnect all USB, Ethernet and power cords from the printer or scanner.
 - e. Remove the equipment and clean the area of dust and debris.
 - f. Update the RJO AMS that the device has been moved out of production.

3. Install the new printer or scanner
 - a. Unbox the new printer or scanner and in preparation for deployment install any memory upgrades, toner cartridges or other required components.
 - b. Install the equipment to the appropriate physical location and connect to a new or existing surge protection device. It is not recommended to connect a laser printer or scanner to a UPS with battery backup.
 - c. If the equipment is to be a shared network device, connect to a free Ethernet outlet via an Ethernet cable. Otherwise, connect the device directly to the appropriate PC with a standard USB cable.
 - d. Organize the power and data cables and cable tie as necessary.
 - e. Either from the CD included with the device or via download, install the appropriate software and drivers for the new printer or scanner.
 - f. Complete the configuration of the printer or scanner based on feedback from the end-user; such as, network IP address, default print settings, tray settings, default scan settings, etc.
 - g. Upon successful completion, test the printer or scanner to confirm it is working as expected.
 - h. If the device is a networked printer or scanner, repeat the software and/or driver installation on all other requested computers.

4. Properly dispose of old equipment
 - a. Remove any company stickers or markings.
 - b. Deliver unit to an appropriate electronics recycling firm for proper disposal.

Client Responsibilities

1. None