Project Opportunity Quote

RJOQ10166

Questions?   https://econcierge.rjonetworks.com

Quote Date:	**Nov 8, 2022**	Valid Through:	**Nov 23, 2022**	Payment Terms:	**Net 15**

Quoted To:

Marlene McCartha
AC and DC Power Technologies
5195 Southridge Pkwy
Suite 120
Atlanta, GA 30349

Phone: (404) 361-3788
Email: marlene@acdcpowertechnologies.com

Prepared By:

Richard Ozsvath
CEO & Founder

Phone: 404-875-8488 x201
Email: rich@rjonetworks.com

Quote Request

Email request from Marlene, "We have a new employee starting on Nov 14th. I was wondering if either of two desktop computers in the sales room would be adequate for an assistant project manager. She would need access to Adobe Pro, Excel, Microsoft projects and MSWord. Would either of these computers be sufficient, or do we need to set up newer equipment for her?"

Personal Note from Richard Ozsvath

Hello Marlene - The ThinkBook is a nice powerful machine for the money. I've extended the warranty from the base 1 year to 3 years. Also included a dock that allows for up to 3 external monitors. I've also included onsite delivery and setup. The laptop is in stock and with quick approval we can have it installed by this Friday. - Rich

		List Price	Qty	Ext. Price
	Lenovo ThinkBook 14 G4 IAP 14" Notebook - Full HD - 1920 x 1080 - Intel Core i7 12th Gen i7-1255U Deca-core (10 Core) 1.70 GHz - 8 GB Total RAM - 8 GB On-board Memory - 512 GB SSD - Mineral Gray - Intel Chip - Windows 11 - Intel Iris Xe Graphics - In-plane Switching (IPS) Technology - English (US) Keyboard - 8 Hours Battery Run Time - IEEE 802.11ax Wireless LAN Standard	$1,195.00	1	$1,195.00
	Crucial 8GB DDR4 SDRAM Memory Module - For Notebook - 8 GB (1 x 8GB) - DDR4-3200/PC4-25600 DDR4 SDRAM - 3200 MHz - CL22 - 1.20 V - Non-ECC - Unbuffered - 260-pin - SoDIMM	$44.99	1	$44.99
	VisionTek VT200 USB-C Portable Dock - Dual Display - 100W Power Passthrough - TB3 / USB-C Portable docking Station - VGA - HDMI - DisplayPort - 2x USB 3.0 - for Windows, Apple Mac including M1, Chromebook	$129.99	1	$129.99
	Lenovo Onsite Support (Add-On) - 3 Year - Service - On-site - Maintenance - Parts & Labor	$89.00	1	$89.00

	List Price	Qty	Ext. Price
Lenovo Accidental Damage Protection (Add-On) - 3 Year - Service - On-site - Maintenance - Parts & Labor - Physical • For ThinkBook 14	$99.00	1	$99.00
PC Deployment Service • See appendix for the PC Deployment standard Scope of Work. • Preconfiguration of laptop on RJO bench per customer specifications for new Assistant Project Manager. • Includes onsite delivery and installation, complete configuration as needed to assist with dock connection, external devices such as monitors,printers, scanners, server connectivity, etc. • Price includes BENCH and ONSITE service • Price includes mileage costs for technician's use of their personal vehicle • Estimated BENCH and ONSITE labor: 3 hours			$525.00

Totals

Subtotal	$2,082.98
Shipping	$0.00
Tax	$136.32
Grand Total	**$2,219.30**

Service Overview

1. Prep the new PC
   a. Assemble new PC or install hardware upgrade components (if necessary)
   b. Perform initial installation or configuration of the operating system
   c. Enable the local administrator and set the default password
   d. Remove unnecessary bloatware from the computer
   e. Install software apps such as Microsoft Office, Adobe Reader, Anti-virus, etc.
   f. Download and install all available OS and app updates

2. Backup current machine data (if necessary)
   a. Internet favorites and bookmarks
   b. Email client data files
   c. Desktop shortcuts
   d. My Documents folders (check for multiple user profiles)
   e. Check for additional data by searching for .doc, .xls, etc.

3. Perform inventory of current machine (if necessary)
   a. IP address (dynamic or static)
   b. Computer name
   c. Domain or workgroup name
   d. Computer login name
   e. Software currently installed
   f. Peripheral devices in use

4. Remove the current machine from production (if necessary)
   a. Disconnect peripheral devices and remove drivers
   b. Remove from the domain or workgroup
   c. Delete user profiles and user data
   d. Change the computer name
   e. Uninstall no longer needed software

5. Setup of the new PC
   a. Attach to the LAN and connect to the domain or workgroup
   b. Create and configure a standard desktop profile for the assigned primary user
   c. Migrate data files from the backup set created from the old computer (if necessary)
   d. Install and configure LOB and any other software packages not available during prep
   e. Restore configuration settings for the primary user's mail client, Internet favorites, drive mappings, etc.
   f. Install, configure and test local and network printers and scanners
   g. Download and install all available OS and app updates
   h. Perform the following system tests:
      ____ Login successfully to the server or other network shared storage
      ____ Drive mappings are assigned and working
      ____ Primary user documents are restored and available
      ____ Send test documents to all printers and test scanning functions
      ____ Test saving new documents to network storage
      ____ Test that attached peripherals are functioning properly
      ____ Check email client integrity; contacts, autocomplete, email folders, send and receive
      ____ Test that all custom installed software packages are functioning properly
   i. Review the PC configuration with the end-user and make final adjustments as requested

Client Responsibilities

1. The end-user is responsible for backing up any personal music or photo files before the installation appointment.